

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of December 11, 2024
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Timmons and Commissioner Dan Dorran

Commissioner Absent:
County Counsel Doug Olsen

Guests Present: Robert Pahl, Umatilla County Chief Financial Officer; Dan Lonai, Umatilla County Administrative Services Director; Sage DeLong, Emergency Manager; Steve Craigen, Elections & Records Supervisor; Joe Fiumara, Umatilla County Public Health Director; Riley Wortman, IT Manager; Berit

Video link or Calling in: Lori Wyman, Pacific Power;

CALL TO ORDER: Chair Shafer called the meeting to order at 9:01 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Shafer.

Awards/Correspondence/Recognitions Commissioner Dorran – It is really impressive to me, how much our team, all of the directors, all of the staff, are recognized on a statewide level. I tip my hat to all of you. Recognition goes to every employee of Umatilla County. It is recognized across the region. I am proud to be part of it. Thank you!

Chair Shafer – I echo his comments, thank you!!

Minutes – Commissioner Dorran moved to approve the minutes from November 26, 2024 Board meeting. Seconded by Commissioner Timmons. Carried, 3 - 0.

Additions to Agenda – None

Public Comments and Recognition of Visitors – None

Business Items

1. **Election Results** – Presented by Steve Craigen, Elections & Records Supervisor. The results of the November 5, 2024 election have been issued by the Elections Division. The results of the commissioner and sheriff election are before the Board for acceptance so that the certificate of election can be issued.

Commissioner Timmons commented that a letter was received from Klaus Hoehna regarding questions about certifying the election. There is a group working on election integrity on a statewide level. There is no question at all with Umatilla County. Commissioner Dorran abstained from voting on this item as he was on the ballot for this election. **Commissioner Timmons moved to accept the election results and authorize the Chair to sign the letter of acceptance. Seconded by Commissioner Shafer. Carried, 2-0.**

2. **Emergency Management Payable** - Presented by Sage DeLong, Emergency Manager. Umatilla County Emergency Management is seeking payment approval for new computers within the Emergency Operation Center for \$5,059.75; this purchase comes from Hanford Grant Funding. **Commissioner Dorran moved to approve payment for new computers within the EOC in the amount of \$5,059.75 from Price Computers. Seconded by Commissioner Timmons. Carried, 3-0.**

3. **Emergency Management Grant** – Presented by Sage DeLong, Emergency Manager. Umatilla County Emergency Management is seeking the approval of the Oregon Department of Emergency Management EMPG (Emergency Management Performance Grant) Grant 24-529 for 2024-2025 for \$84,274.00. This funding is to supplement operational costs for the program. **Commissioner Dorran moved to approve the Oregon Department of Emergency Management EMPG Grant 24-529 in the amount of \$84,274.00. Seconded by Commissioner Timmons. Carried, 3-0.**

4. **Public Health Purchase** - Presented by Joe Fiumara Umatilla County Public Health Director. The HOME Collaborative is a regional program based at UCo Health and supporting 8 additional counties in the area of Health Equity and Climate Resilience. As part of the educational outreach that is conducted swag items are used for engaging with members of the public. This purchase would include branded flashlights, pens, lip balm, first aid kits, bags, etc. type items. The funding for this program comes from OHA Program Element 51-02, and was on the budget that OHA approved. No general fund is being used for this purchase.

Commissioner Timmons asked for information on the Health Equity and Climate Resilience? Mr. Fiumara explained that the funding we receive was for the region and to provide feedback on health planning for climate impacts, such as fires.

Commissioner Timmons moved to approve the expense in the amount of \$7,255.99 to VistaPrint. Seconded by Commissioner Dorran. Carried, 3-0.

5. IT Purchase – Presented by Riley Wortman, IT Manager. The video surveillance system at the CDDP/Juvenile building is a holdover from when it was a detention facility in the late 1990's. We have a \$10,000 grant to upgrade the system from CIS Insurance. The total cost of the system is \$32,697. The cost to the County after the grant is \$22,697. This is a budgeted capital expenditure for this budget year. **Commissioner Timmons moved to adopt Order No. BCC2024-065 and authorize the chair to sign the quote from Uni-Tech Communications for a security camera system upgrade at the CDDP/Juvenile building. Seconded by Commissioner Dorran. Carried, 3-0.**
6. Maintenance Contract - Presented by Dan Lonai, Umatilla County Administrative Services Director. Three estimates were obtained for framing the classroom in the new fair building for Extension. The lowest estimate was from Knerr Construction for \$16,440. It is recommended to go with the bid from Knerr Construction. **Commissioner Dorran moved to approve contract with Knerr Construction in the amount of \$16,440.00. Seconded by Commissioner Timmons. Carried, 3-0.**
7. Wildhorse Foundation Nomination – Presented by Chair John Shafer. The term for Commissioner Shafer on the Wildhorse Foundation Board of Directors expired at the end of November. He is eligible for another two year term, and is willing to serve. The nomination for the appointment by the Board of Trustees is before the Board for approval. **Commissioner Dorran moved to adopt Order No. BCC2024-066. Seconded by Commissioner Timmons. Carried, 3-0.**
8. Pendleton Infrastructure Nomination - Presented by Doug Olsen, Umatilla County Counsel. In December 2021, the County and the City of Pendleton entered into a two-year agreement for the County to contribute funding toward infrastructure improvements for housing development. The funding would be through a revolving loan, with repayment made from the development. The term of the agreement expired last year without any request for funding from the City. The City is now requesting that the agreement be renewed for funding infrastructure improvements to SW 15th Street and SE Kirk Avenue for a planned housing project. The amount being requested is \$1.25 million. The identified source for this funding would be the Municipal Infrastructure Reserve Fund, and that the funding would be available as a revolving loan to the City, with repayment from the development. **Commissioner Dorran moved to approve extension and modifications shown to fund the request from City of Pendleton in the amount of \$1.25 million. Seconded by Commissioner Timmons. Carried, 3-0.**
9. Public Contracting Code Amendment- Public Hearing – Staff report presented by Doug Olsen, Umatilla County Counsel. The Board adopted the County Public Contracting Code in 2005. At that time, procurements for amounts from \$5,000 to \$10,000 required informal bids, and for amounts over \$10,000 required a formal bid process. Those amounts have remained the same, and it is now requested to raise the amount for formal bidding to

\$25,000 to reflect current conditions and prices. An amendment to the ordinance to include that change is before the Board for a First Reading. Public Hearing opened at 9:37 am with first reading of ordinance. Chair asked for comment in favor of. Dan Lonai noted his support and the need to increase the amount to obtain greater participation from vendors and save time. There was no opposition. Robert Pahl included a neutral comment that multiple quotes assist in obtaining a better cost for the county. The public meeting was closed as 9:41 a.m. **Commissioner Timmons moved to set second reading of ordinance for January 2, 2025, at 9:00 a.m. Seconded by Commissioner Dorran. Carried, 3-0.**

10. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorran: None

Commissioner Timmons: Frist time, I testified in front of the senate One size does not fit all across the state. \$2 billion governor's in housing and homeless proposals. Some things they want to fund will not work for Umatilla County. People commented that I was there in person

Meeting adjourned by Chair Shafer at 9:47 am.

Kelsey Bailey

Executive Secretary – Board of Commissioners