

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of September 4, 2024
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Timmons and Commissioner Dan Dorran
Commissioner Absent:
County Counsel Doug Olsen

Guests Present: Bob Waldher, Umatilla County Community Development Director; McKenzie Bowey, GIS Supervisor; Tom Fellows, Umatilla County Public Works Director; Dan Lonai, Umatilla County Administrative Director; Teddy Orr, Umatilla County Vegetation Management; Dale Primmer, Director of Community Corrections; Charlet Hotchkiss, Umatilla County Planning Department and interim Public Transit Coordinator; Alisha Lundgren, UCo Health Deputy Director; Olivia Holmes, UCo Health NP; Jenni Kannier, UCo Health Office Assistant II; Rachael Reynolds Umatilla County Assessment & Taxation Director

Video link or Calling in: None

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Shafer.

Awards/Correspondence/Recognitions Commissioner Timmons acknowledged a Challenge Coin award recipient, Jenny Kannier. The letter of recognition was read aloud. Next, Olivia Holmes was also acknowledged as a Challenge Coin award recipient. Her letter of recognition was also read. The recipients were both thanked and applauded.

Commissioner Dorrان also had a letter of recognition from Chief Bryon Zumwalt, Stanfield PD to Sheriff Rowan. The letter thanked Umatilla County Sheriff’s Department for the support they received in a recent investigation regarding stolen property and multiple stolen vehicles that required the collaboration of these agencies to work together on.

Minutes – Commissioner Dorrان moved to approve the minutes from 8/21/24 & 8/30/24 Board meetings. Seconded by Commissioner Timmons. Carried, 3 - 0.

Additions to Agenda – None

Public Comments and Recognition of Visitors – None

Business Items

1. Weed Department Drones RFP – Presented by Teddy Orr, Umatilla County Vegetation Management. The Weed Program is seeking to have a request for proposals issued for the purchase of 2 drones. This first is a spray drone, it would be utilized for herbicide treatment for county projects. The other would be used as more of a survey drone, to survey weed projects before spraying, survey stock pile sites for the County, and take pictures if we need it. Funds of \$35,000 have been budgeted for the purchase.

Chair Shafer asks about getting licensed for flying a drone for spray purposes. Mr. Orr explains, you have to a licensed aerial applicator either helicopter, airplane or drone pilot supervise you, and are require to have 50 hours of spray time. Mr. Orr plans on getting his license first and then training other pilots. There is not a specific pilot lined up, but other counties have pilots, there are also a couple local pilots in the area also.

Commissioner Timmons asks if this drone will be able to recognize and identify what types of weeds are growing in an area and recommend the products needed to spray that area. Mr. Orr explains that there are programs that can do that, but they do not come with this base package. **Commissioner Dorrn moved to authorize issuance of request for proposals for purchase of drone for the Weed Program. Seconded by Commissioner Timmons. Carried, 3-0.**

2. Transportation Grant - Presented by Bob Waldher, Umatilla County Community Development Director. Umatilla County is seeking USDOT Safe Streets and Roads for All (SS4A) Planning and Demonstration funding to implement several pilot or “demonstration” activities to assess the effectiveness of temporary safety improvements throughout the county. If awarded, SS4A funding will assist the county with piloting the Active Rural Transport Interactive System (ARTIS), which will be used to deploy innovative technology to identify deteriorating roadway conditions as they happen. This will allow County officials to issue proper safety warnings to potential drivers, dispatch the relevant personnel and inform decisions about future infrastructure development. Funding for this grant requires up to 20% local match that can be a combination of cash and in-kind contributions. **Commissioner Dorrn moved to approve SS4A Demonstration Grant Application. Seconded by Commissioner Timmons. Carried, 3-0.**

3. STIF Application – Presented by Charlet Hotchkiss, Umatilla County Planning Department and interim Public Transit Coordinator. The Umatilla County Transportation Advisory Committee (UCTAC) met on August 27, 2024 to evaluate STIF Disc./IC project applications. STIF Disc./IC/5311 grants require a 20% match. The match could be sourced through STIF Formula funds. The UCTAC recommended approval of the following STIF IC project amounts and ranked them in order of priority with 1 being the highest priority: 1. Whistler Route Operations: \$972,480.00; 2. Arrow Route Operations: \$752,640.00; 3. Hermiston Bus Barn: \$4,800,000.00; 4. HART Capital Bus Purchase: \$138,400.00. The UCTAC also recommended approval of the following 5311 Rural project amount: Administration & Operations HART/METRO: \$1,549,948.00. The following projects did not go before the UCTAC however are approval is sought for the following STIF Disc. project amounts: Hermiston Hopper Operation: \$563,966.00; Pilot Rocket Operations: \$156,971.00; Milton-Freewater Operations: \$401,000.

Commissioner Dorrn asks about ridership. Ms. Hotchkiss, the ridership has increased, it has been trending up. The routes will be expanding and the Hermiston to Boardman routes should be starting

up. **Commissioner Dorrان moved to approve the application for the grants in the amounts listed. Seconded by Commissioner Timmons. Carried, 3-0**

4. Roof Repair – Presented by Dan Lonai, Umatilla County Administrative Services Director. The roof that covers the office area of the southwest corner of the Public Works shop in Pendleton was damaged in a windstorm. The County insurance adjuster has reviewed the damage and will issue payment of \$4,806.35 to the county based on C&C’s bid of \$9,950. The county would be responsible for the remaining \$5,143.65, this includes the County’s deductible and some depreciation. **Commissioner Timmons moved to approve the repair of the wind damaged roof and authorize payment to C&C Construction Services in the amount of \$9950.00. Seconded by Commissioner Dorrان. Carried, 3-0.**

5. A&T Software License Purchase - Presented by McKenzie Bowey, GIS Supervisor. The County has the opportunity to enter into a Small Municipal and County Government Enterprise Agreement for the GIS ESRI software. As our GIS grows and adds additional departments under our umbrella, this agreement gives the County unlimited licenses and additional tools that we do not have at this point. The payment is in steps. First year is \$22,300, second year \$40,400 and third year is \$58,500. At any time the county is unable to provide funding we are able to terminate the contract. **Commissioner Dorrان moved to approve to enter into the Small Municipal and county Government Enterprise Agreement with ESRI and authorize payment of the license cost. Seconded by Commissioner Timmons. Carried, 3-0.**

6. Truck Purchase – Presented by Tom Fellows, Public Works Director. The Public Works Department is requesting authority to purchase a paint truck from the City of Bend. This unit is a 2001 model year with 42,000 miles and 6000 hours on the compressor and paint unit. We have investigated it and called the paint crew and supervisor in Bend to verify condition and maintenance on this unit and we are satisfied it will perform well for the county. This unit is priced at \$50,000, and in our estimation it comes with over \$10,000 in new replacement parts and paint equipment. To replace the compressor in our truck would be anywhere from \$35,000 to \$50,000. **Commissioner Dorrان moved to approve purchase of a paint truck from the City of Bend in the amount of \$50,000.00. Seconded by Commissioner Timmons. Carried, 3-0.**

7. DD Payable - Presented by Doug Olsen, Umatilla County Counsel. The DD Program is seeking approval to pay its annual software fee for the program used for case management and provider review and oversight. The payable is before the Board due to the amount. **Commissioner Timmons moved to approve payment to Therap Services in the amount of \$17,036.18. Seconded by Commissioner Dorrان. Carried, 3-0.**

8. Community Corrections Gate – Presented by Dale Primmer, Director of Community Corrections. Approval is sought to install a gate at the new Hermiston office. The project is complete except for gates to secure the parking area. A bid was received the installations of the gates. These funds will come out of the State IGA fund. **Commissioner Dorrان moved to approve the bid in the amount of \$6,050.00 to S&H Fence and Construction. Seconded by Commissioner Timmons. Carried, 3-0.**

Chair Shafer asked Mr. Primmer to update the commissioners on the deflection program. Mr. Primmer shared that the law went into effect September 1, 2024 and by the morning of September

3, the deflection program already had 5 referrals. The deflection program coordinator will compile data to share with the commissioners at the beginning of each month. This will include how many arrests, how many were deflection appropriate and eventually the successful deflections. It will take time before we are able to show successful deflections, there is about a 120 day window. When they are deflected into treatment, they then have to maintain engagement for 120 days before they are considered successful.

9. Fair Payable – Ticketing – Presented by Commissioner Dan Dorrان. Approval is requested to pay for costs for ticketing and parking at the 2024 fair. The payable is before the Board due to the amount. Commissioner Timmons asks about the amount due, it seems hefty. Commissioner Dorrان explains the final amount of revenue from the \$5 per parking spot has not been confirmed. It generally comes close to even, so there is revenue to offset the cost. **Commissioner Dorrان moved to approve payment to ORCal Security Consulting in the amount of \$50,312.54. Seconded by Commissioner Timmons. Carried, 3-0.**
10. Fair Payable - Advertising - Presented by Doug Olsen, Umatilla County Counsel. Approval is requested to pay for costs for advertising and marketing for 2024 fair entertainment. The payable is before the Board due to the amount. **Commissioner Dorrان moved to approve payment to NW Events & Marketing in the amount of \$9,612.35. Seconded by Commissioner Timmons. Carried, 3-0.**
11. Fair Payable - Staging - Presented by Doug Olsen, Umatilla County Counsel. Approval is requested to pay for costs for staging for 2024 fair entertainment. The payable is before the Board due to the amount. **Commissioner Dorrان moved to approve payment to Flip Flop Sounds in the amount of \$6,480. Seconded by Commissioner Timmons. Carried, 3-0.**
12. Weston Grant - Presented by Doug Olsen, Umatilla County Counsel. The Board approved a \$90,000 grant in December 2022 to the City of Weston for sewer upgrades. The grant was through the Local Assistance and Tribal Consistency Fund. The funds are still available. The City is requesting additional time to complete the project and request the funds. Permits for the project have not yet been received. **Commissioner Timmons moved to approve extension of grants to the City of Weston through December 31, 2025. Seconded by Commissioner Dorrان. Carried, 3-0.**
13. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: Complimented Commissioner Timmons, Judge Hill, Doug and all of those that have worked on the Truancy program, that is exciting work!

Commissioner Dorrان: I was at Rural NW Infrastructure conference yesterday, it had a lot of good intentions and the right people there. My compliments to the AOC, they were well represented. A lot of rural Oregon and counties were there, rural Washington as well. Getting ready for Round-up the next week and half, all of our calendars are filled up. Let 'er Buck!

Commissioner Timmons: We are buttoning things up on the Truancy program.

Meeting adjourned by Chair Shafer at 09:52 a.m.

Kelsey Bailey

Executive Secretary – Board of Commissioners