

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of May 15, 2024
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Cindy Timmons and Commissioner Dan Dorran

County Counsel Doug Olsen

Guests Present: Robert Pahl, Umatilla County Chief Financial Officer; Tom Fellows, Umatilla County Public Works Director; Dan Lonai, Umatilla County Administrative Director; Alisha Lundgren UCo Public Health Deputy Director; Olivia Holmes, UCo Public Health SBHC NP; Jennie Kannier UCo Public Health SBHC office assistant; Bob Waldher, Umatilla County Community Development Director

Video link or Calling in: Susan Byrd

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Shafer.

Awards/Correspondence/Recognitions Commissioner Timmons, there was a new contest at the Milton-Freewater Junior Show, it was an adult livestock judging contest. There were parents, grandparents and adults lined up to buy the judging cards. Bob Waldher won this contest with a score of 396/400. Congratulations!!

Additions to Agenda – None.

Public Comments and Recognition of Visitors –Susan Byrd, Ukiah OR. Thanks to you guys, Umatilla County Road Department. They did an excellent job of graveling and grading Hideaway Springs Road. They have graded and graveled it several times, it is outstanding, the amount of maintenance, attention, materials and man power that has gone into maintaining this road that has 2 residents on it. I do have some questions, I assume the county approves the Road Department projects and expenses, what is the relationship between the county and ODOT? Where can I see the budget and tracking of these transactions? I would like to know where the list of projects is for the Road Department that they submit to you for approval each year. I would be curious to know if any other roads in Umatilla County have this much maintenance? Following this year’s grading and graveling, I think we should be good for about 20 years. The main maintenance we need up here is plowing in the winter.

There was further discussion regarding who has been doing the maintenance on this road, ODOT or Umatilla County. Ms. Byrd stopped and talked to some of employees working on the roads in Ukiah and

they were ODOT employees. She didn't understand why ODOT was maintaining County Roads. Commissioner Dorrان, I will follow up on your other questions, but did you ask them why they were doing the work. Ms. Byrd, yes, I taped the whole exchange, they said they trade back and forth with the county.

Business Items

1. GEODC Projects Report – Presented by Doug Olsen, Umatilla County Counsel. GEODC had requested time to present information on its latest projects, but no one is in attendance
2. Pendleton CDBG Agreement - Presented by Doug Olsen, Umatilla County Counsel. The City of Pendleton applied for a CDBG grant in 2021 to provide grants to businesses impacted by COVID. The grants would be available to businesses outside the City, so that agreements with the County and other cities were necessary. An agreement with the County was not signed at that time, and the City is now requesting to complete the paperwork for the grant. The IGA is before the Board for review and approval. Chair Shafer confirms there is no impact to the County, Mr. Olsen confirms. **Commissioner Timmons moved to approve IGA with the City of Pendleton for the grant and authorize the chair to sign. Seconded by Commissioner Dorrان. Carried, 3-0.**
3. Community Development Grants – Presented by Bob Waldher, Umatilla County Community Development Director. The Umatilla County Community and Economic Development Grant Committee met May 2, 2024 to review grant requests. A total of 25 grant requests were received for the spring funding cycle and the committee recommends the Board of Commissioners approve funding the grants shown on the attached list.

Commissioner Dorrان asks Mr. Waldher to explain who is on the committee. Mr. Waldher explains there is representation from the cities of Pendleton, Milton-Freewater, Echo, Ukiah and Hermiston. The recommendations from the committee are read aloud. Commissioner Timmons asked how does the committee make a decision. Mr. Waldher explained that there are guidelines and criteria they follow, it has to be tangible, something that is going to be lasting. There is also the categories of community development and economic development. The other considerations with this grant is that we don't fund events. Some of the requests were repeat requests that have been previously funded. Commissioner Dorrان comments that the committee will also give feedback, if they don't fund the grant, they do give out other resources of where they could potentially receive funding. Chair Shafer asks Mr. Waldher to pass along a thank you to the committee on a job well done. **Commissioner Dorrان moved to approve funding recommendations for seven Spring 2024 Community and Economic Grant Requests totaling \$69,280.00. Seconded by Commissioner Timmons. Carried, 3-0.**

4. Reader Board Trailer - Presented by Tom Fellows, Umatilla County Public Works Director. The Public Works Department is requesting authority to purchase a variable message reader board trailer from All Traffic Solutions. This would be a planned purchase already in the budget. This is primarily a safety product designed to keep our employees as well as the public safe and informed while we are working on our county roads. This would be purchased through a Sourcewell contract. The total cost of the reader board trailer is \$15,035.41. **Commissioner Dorrان moved to authorize purchase of a VMS trailer from All Traffic Solutions in the amount of \$15,035.41. Seconded by Commissioner Timmons. Carried, 3-0.**

5. Maintenance Payable – Presented by Dan Lonai, Umatilla County Director of Administrative Services. Approval is sought for payable for repairs to the Courthouse HVAC. The payment is before the Board due to the amount. **Commissioner Dorrان moved to approve payable to HMS Commercial Service Inc. in the amount of \$5,408.00. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Maintenance Elevator Payable - Presented by Dan Lonai, Umatilla County Director of Administrative Services. Approval is sought for payable for repairs to the Stafford Hansell Government Center elevator. The elevator stopped working and required emergency repairs. The payment is before the Board due to the amount. There was discussion on the warranty of the elevator and who has to do the work. Otis does have to come in and do the maintenance. **Commissioner Timmons moved to approve payable to Otis Elevator Co. in the amount of \$9,300.00. Seconded by Commissioner Dorrان. Carried, 3-0.**
7. Board Meeting Schedule – Presented by Doug Olsen, Umatilla County Counsel. The second Board Meeting in June falls on a holiday. There is time the afternoon of June 18 available for the reset meeting. **Commissioner Dorrان moved to approve rescheduling June 19 Meeting to June 18, 2024 at 1:30pm. Seconded by Commissioner Timmons. Carried, 3-0.**
8. City of Umatilla Agreement - Presented by Doug Olsen, Umatilla County Counsel. Staff for the County and the City of Umatilla have been in discussions to draft an agreement for the use of the Central pipeline to supply water to a City industrial pipeline. The terms of the draft agreement are before the Board for review and approval. **Commissioner Shafer moved to approve agreement with the City of Umatilla for the carriage of water utilizing the Central pipeline and authorize the Chair to sign. Seconded by Commissioner Dorrان. Carried, 3-0.**
9. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Timmons: I am always amazed at the amount of volunteers at the Milton-Freewater Show and all of the time an effort that goes in to this. It's a yearlong commitment! Parents too are acknowledged.

Commissioner Shafer: I highly encourage everyone to go turn in your ballot if you haven't already.

Commissioner Dorrان: What Commissioner Timmons said was perfect. I think that's why we love living in Umatilla County.

Meeting adjourned by Chair Shafer at 9:26 a.m.

Kelsey Bailey

Executive Secretary – Board of Commissioners