

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of September 6, 2023
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Dan Dorrان, Vice-Chair John Shafer, and Commissioner Timmons
County Counsel Doug Olsen

Guests Present: Tom Fellows, Umatilla County Public Works Director, Mark Tanner, Umatilla County Maintenance Manager, Matt Martin, Capital Power Director, Mark Browning, BMCC, Shannon Franklin, BMCC, Pat Sisneros, BMCC, Theresa Bosworth, BMCC, Wade Muller, BMCC, Brad Holden, BMCC, Steve Kimball, Umatilla County Public Works Foreman, Rachael Reynolds, Umatilla County A&T Director, Megan Davchevski, Umatilla County Planning Manager

Video link or Calling in:

CALL TO ORDER: Chair Dorrان called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Dorrان

Awards/Correspondence/Recognitions. None

Minutes – None

Additions to Agenda – None.

Public Comments and Recognition of Visitors – None

Business Items

1. **Development Agreement- Public Hearing** - Chair Dorrان opened the public hearing at 09:03 a.m. Presented by Doug Olsen, County Counsel. Nolin Hills is seeking to apply for the strategic investment program for its wind and solar generation project. The company has negotiated the terms for agreements for the project to receive the tax benefits and additional payments as provided and required by the state law. Two agreements are proposed – one for the wind/solar generation; and the second for the battery storage. The agreements are before the Board for a public hearing and potential approval. If approved the matter would go to the Oregon business development department for review and formal approval. Mr. Olsen summarized the terms of the agreements. If the agreements are approved by the Board, it will go to Oregon Business Department for review and approval by the Commission.

No public comments

Chair Dorran closed the public hearing at 09:09 a.m.

Commissioner Shafer moved to adopt Order No. BCC2023-037. Seconded by Commissioner Timmons. Carried, 3-0.

Commissioner Shafer moved to adopt Order No. BCC2023-038. Seconded by Commissioner Timmons. Carried, 3-0.

2. Workforce Training Grant - Presented by Doug Olsen, County Counsel. Approval is sought for a grant from ARPA funding to Blue Mountain Community College for workforce training in the amount of \$750,000. There have been conversations with Blue Mountain Community College regarding the possibility of funding of workforce training. ARPA funds have been identified as a source for the county to assist the college in developing workforce training. This award of ARPA funds is to facilitate workforce development through Spanish to English proficiency education opportunities.

Mark Browning, President of BMCC, wanted to come and publicly say thank you as a leadership group today and the willingness to partner. This is going to help a lot of people in the county and business in our county and help strengthen the workforce. The college has a syllabus drafted and will get that over to you. He introduced staff that was present: Brad Holden, Head of IT Department, Wade Muller, Chief HR Officer, Theresa Bosworth, Dean of Student Services, Pat Sisneros, Chief Operation Officer, and Executive Assistant Shannon Franklin.

Commissioner Shafer shared that he looks forward to this partnership. BMCC is a huge economic driver in this county and region and excited to enter this partnership

Commissioner Dorran shared that this is going to be a great partnership and we have a very large pool of workers but we know that there is a language barrier. I think we have the key and you have the door to unlock those opportunities for a huge amount of people in Umatilla County and look forward to this moving as rapidly as possible.

Commissioner Shafer moved to approve grant from ARPA funding to Blue Mountain Community College for workforce training in the amount of \$750,000 conditioned on receiving approved syllabus for the course. Seconded by Commissioner Timmons. Carried, 3-0.

3. Juvenile Facility Contract - Presented by Mark Tanner, Umatilla County Maintenance Manager. Approval is sought for the notice of intent to award contract for juvenile facility network controller. The County issued an invitation to bid for replacement of the network building controller for the juvenile facility. One bid was received from HMS Commercial Service in the amount of \$37,414. The recommendation is to award the contract to the bidder. Commissioner Timmons asked if this was ongoing issue or is it just part of maintenance? Mark Tanner shared that a lot of the systems are so old that they just need to be updated and we are slowly working through he county to get everything updated. Commissioner Dorran asked are we about through HVAC systems throughout the county? Mark Tanner shared that courthouse is great, juvenile with this will be doing well, Stafford is already in progress so really it is the jail that is the big one that is still pending. Commissioner Dorran asked if this was all part of your budget? Mark Tanner shared that yes it is under capital improvements. **Commissioner Timmons moved to approve notice of intent to**

award contract for juvenile facility network controller to HMS Commercial Service, Inc. in the amount of \$37,414. Seconded by Commissioner Shafer. Carried, 3-0.

4. Public Works Payable - Presented by Tom Fellows, Umatilla County Public Works Director. Approval is sought for the payable to City of Milton Freewater in the amount of \$8,026.74 for damage to a City of Milton-Freewater electric power pole caused by the County. The payable is before the Board for approval due to the amount. Mr. Fellows shared that this was unforeseen and probably should not have happened but they do happen and if there are any questions in regards to circumstances the area manager Steve Kimball is here for questions. Mr. Fellows also shared that they changed some of their practices so that it should not happen again. **Commissioner Timmons moved to approve the payable as outlined. Seconded by Commissioner Shafer. Carried, 3-0.**
5. Transit Services Transfer - Presented by Megan Davchevski, Umatilla County Planning Manager. Approval is sought for letter to ODOT regarding transit services in Milton-Freewater. The City gave notice that it was terminating its transit services. To continue the services, the County will assume responsibility for receiving the ODOT funding and contract with KAYAK to provide the services. ODOT is requesting documentation of the plan for services. A draft of the letter to ODOT is before the Board for review and approval. Commissioner Timmons asked if this is the same agreement that other cities have with the County? MMs. Davchevski shared no that we enter a two-year contract with each agency. Those have been sent out to those agencies and just waiting for their approval before they go to the Commissioners. Those contracts are different because it sets out what funding they are receiving and what services they provide. This is a letter to ODOT saying Milton Freewater was supposed to get these dollars to perform the services because the city no longer wants to provide those services effective January 1, 2024. We are asking ODOT so that the county can receive that funding to pay KAYAK to perform those services. Commissioner Timmons asked if she knew why the city stepped away? Ms. Davchevski shared that she thought it was due to funding. The other cities in Umatilla County will continue to provide their services. **Commissioner Shafer moved to approve letter to ODOT and authorize the chair to sign. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Maintenance Payable - Presented by Mark Tanner, Umatilla County Maintenance Manager. Approval is sought for the payable to Pendleton Electric Co. in the amount of \$8,947 for venting and electrical of the new dishwasher at the jail. The payable is before the Board for approval due to the amount. Aramark provided the dishwasher and the county had to install it. **Commissioner Timmons moved to approve the payable as outlined. Seconded by Commissioner Shafer. Carried, 3-0.**
7. Pendleton Grant Request - Presented by Doug Olsen, County Counsel. The City of Pendleton is again seeking federal grant funding to complete the Southgate Exit 209 interchange improvements project. County support for the grant is requested. A proposed letter is before the Board for review and approval. **Commissioner Shafer moved to approve letter and authorize the chair to sign. Seconded by Commissioner Timmons. Carried, 3-0.**

8. Mosquito Control District Trustee Appointment - Presented by Doug Olsen, County Counsel. Due to a resignation, there is a vacancy on the board of trustees for the West Umatilla Mosquito Control District. TJ Hansell is recommended for appointment to fill the remainder of the term. The appointment is before the Board for approval. **Commissioner Shafer moved to adopt Order No. BCC2023-036. Seconded by Commissioner Timmons. Carried, 3-0.**

9. Board Meeting Schedule - Presented by Doug Olsen, County Counsel. Due to upcoming events and conferences, the Board meetings in November will need to be reset. There is a quorum available on November 8 and November 21, 2023. **Commissioner Timmons moved to approve rescheduling of the November 1, 2023 Board Meeting to November 8, 2023 and November 15, 2023 Board Meeting to November 21, 2023. Seconded by Commissioner Shafer. Carried, 3-0.**

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorrان: None

Commissioner Timmons: None

Meeting adjourned by Chair Dorrان at 09:28 a.m.

Lori Smith

Executive Secretary – Board of Commissioners