

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of June 21, 2023
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Dan Dorrان, Vice-Chair John Shafer, and Commissioner Timmons
County Counsel Doug Olsen
Guests Present: Mark Tanner, Umatilla County Maintenance Manager, Joseph Fiumara, Umatilla County Public Health Director, Robert Pahl, Umatilla County Chief Financial Officer, Mike McHenry, Pendleton Sanitary Service, Clint Spencer

Video link or Calling in:

CALL TO ORDER: Chair Dorrان called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Dorrان

Awards/Correspondence/Recognitions. Commissioner Timmons shared some words about Kayden Purnell who is a recipient of a challenge coin award. Kayden has been willing to take on extra work to make sure the program runs smoothly. Kayden began in the COVID call center and then transitioned over to the Environmental Health Program and then became a registered Environmental Health Trainee. As a trainee she was able to accomplish one of the environmental health program goals, one of her achievements was passing the National Environmental Health Association Exam. This exam can be difficult to pass but is a requirement in Oregon to be a fully registered environmental health specialist. She has been helping with temporary restaurant inspections on the weekend and has contributed time and extra responsibilities to complete water well surveys. Outstanding dedication and hard work, congratulations from all of the Commissioners

Commissioner Shafer gave kudos to fire personnel, sheriff office personnel, Sage Delong, but huge credit goes to the farmers for all of the work they did for the recent fires in Umatilla County.

Commissioner Dorrان echoed what Commissioner Shafer said, thank you to Commissioner Shafer for helping while he was gone

Minutes – None.

Additions to Agenda – None.

Public Comments and Recognition of Visitors - None

Business Items

1. Pendleton Sanitary Service Rate Increase - Presented by Mike McHenry, President and Owner of Pendleton Sanitary Service and Gina Miller, SWAC Liaison. Approval is sought for an increase in the rate submitted by Sanitary Service. On April 18, 2023 the Solid Waste Committee met and voted to approve recommendation of a rate increase request by Pendleton Sanitary Service. A 14-day public notice was published in the East Oregonian and prominent public places in the service area. No written comments were submitted in the time allotted. Chair Dorran appreciated that the company brought back a very realistic increase. He still has issues with using a CPI for a PPI project and will continue to have conversation in the future. Mr. McHenry shared that he did some research, and found that in every jurisdiction the CPI was used but doesn't know why. Commissioner Timmons shared that she usually has a comment for a rate increase especially with utilities but she saw where no one commented and that stuck out to her and the increase is realistic. She asked if the cost was rising in every direction? Mr. McHenry responded that costs are going up, including labor rates, fuel, repairs and maintenance. This request mirrors what was requested in the City of Pendleton. Chair Dorran asked what is the status of the recycle committee? Mr. McHenry shared that the committee has concluded its five meetings, second rule making advisory committee to further the conversation with different people, the deadline for public comment on that is July 26, 2023. SWAC will craft a response to that and ask for the Commissioners support in the next 30 days. Chair Dorran asked if he was comfortable with what they handed off on the first round of committee? Mr. McHenry said that he was personally not because of the political pressure from the west side of the state and the producers of this package is so great that we will have much voice. **Commissioner Shafer moved to adopt Order No. BCC2023-029. Seconded by Commissioner Timmons. Carried, 3-0.**
2. Burn Ban - Presented by Gina Miller, Umatilla County Code Enforcement. The annual non-agricultural burn ban is before the Board for consideration. Historically the ban has been implemented by July 1. Due to the recent fires, and seasonably weather, the ban is proposed for July 1. This does not impact agricultural burning. **Commissioner Timmons moved to adopt Order No. BCC2023-031. Seconded by Commissioner Shafer. Carried, 3-0.**
3. North Hermiston Urban Renewal District – Presented by Clint Spencer, City of Hermiston and Elaine Howard, Elaine Howard Consulting, LLC. Comment is asked for on the proposed North Hermiston Urban Renewal District. The City of Hermiston is considering a new North Hermiston Urban Renewal District. It is a very small, targeted urban renewal area to alleviate congestion on Highway 395 and encourage commercial redevelopment. It is basically a one project district to build a new traffic signal and side street. City staff will be making a presentation on the proposed project and soliciting comment from the Board. A presentation was made on the project. The Commissioners did not have any official comment, and thank Mr. Spencer and Ms. Howard for the presentation.
4. Dispatch Payment - Presented by Doug Olsen, County Counsel. Approval is sought for the payment to Sun Ridge Systems for RIMS technical services. The old CAD server for the bi-county system is due to be replaced and County IT needs to have the expertise of RIMS IT personnel to ensure a smooth transition to the new server. A quote has been obtained for the costs of the services to assist in the transfer of data to the new server. **Commissioner Shafer moved to approve purchase as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**

5. Sheriff's Office Payables – Presented by Doug Olsen, County Counsel. Approval is sought for multiple payments to pay multiple medical bills. Commissioner Timmons thought it was very interesting that the minute an inmate is arrested lose their insurance coverage and while in custody, something is wrong with that. Thank you to the hospital for giving a 26% discount. Commissioner Shafer shared that is a priority for NACo and AOC to get that changed. Chair Dorran all Oregon legislatures are on board at this point, which hasn't been the case in the past. Commissioner Shafer is on the public safety steering committee on NACo and they are framing it as you are innocent until proven guilty and is top priority. Chair Dorran shared that federal prisons have a different requirement than state and county. Commissioner Timmons asked if we have reached out to the hospital and done everything that we can to get a deduction. Commissioner Timmons asked Robert Pahl if he is in favor of paying this? Mr. Pahl shared from his point of view because of the situation with the inmates the county has incurred these cost and we are obligated to pay them and he doesn't like it. We took inmates to the hospital to get necessary treatment and incurred the cost, this is something that we budget for but not in this magnitude. **Commissioner Shafer moved to approve the payable in the amount of \$74,273.07. Seconded by Commissioner Dorran. Carried, 2-1. Commissioner Shafer moved to approve the payable in the amount of \$20,692.29. Seconded by Commissioner Dorran. Carried, 2-1. Commissioner Shafer moved to approve the payable in the amount of \$31,466.12. Seconded by Commissioner Dorran. Carried, 2-1. Commissioner Shafer moved to approve the payable in the amount of \$53,620.96. Seconded by Commissioner Dorran. Carried, 2-1.**
6. Public Health Payment – Presented by Joseph Fiumara, Umatilla County Public Health Director. Approval is sought for the payments to Elkhorn Media Group to create videos for UCo Health. UCo Health's Quality Improvement council has been restarted. One area that the council identified as a need for UCo Health is to raise awareness in the community regarding all of the various activities that are conducted by our staff in the community. They have voted on the creation of videos that can be shared through social media showing clips of our various departments conducting work in the community. Funds for this expense would from OHA Modernization Funds, and support of Quality Improvement Activities was an approved component of our work plan. **Commissioner Timmons moved to approve the purchase as outlined. Seconded by Commissioner Shafer. Carried, 3-0.**
7. Public Health Printing Payment – Presented by Joseph Fiumara, Umatilla County Public Health Director. Approval is sought for the payment to InterMountain ESD for printing. UCo Health's HOME Collaborative is trying to incorporate some self care ideas into their outreach. A self-care booklet created and need approval to pay for the costs. Funding for this come from OHA Regional Modernization funding, no general funds are used. Commissioner Timmons shared that she has seen this booklet and that it is wonderful and well done. **Commissioner Timmons moved to approve the purchase as outlined. Seconded by Commissioner Shafer. Carried, 3-0.**
8. Fee Ordinance Amendment- Chair Dorran opened the public hearing at 09:45 a.m. Presented by Doug Olsen, County Counsel. The proposed changes from Departments for the annual update to the Comprehensive Fee Ordinances are before the Board for approval. The First Reading was held May 23, 2023. There are additional fees that have been added since the First Reading for environmental health program. Chair Dorran asked for public comments or questions. There were none. Chair Dorran closed the public hearing at 09:46 a.m. Deliberations. None. **Commissioner**

Timmons moved to adopt Ordinance No. 2023-05. Seconded by Commissioner Shafer. Carried, 3-0.

9. Juvenile Services Payables – Presented by Doug Olsen, County Counsel. Approval is sought for the payment of the payables to Center for Integrated Intervention totaling \$11,347.20 for treatment costs for the juvenile services division. The payables are before the Board for approval due to the amount. **Commissioner Shafer moved to payable as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**

10. Maintenance Payable – Flooring – Presented by Mark Tanner, Umatilla County Maintenance Manager. Approval is sought for the payable to John’s Custom Flooring in the amount of \$7,500 for a payable for flooring installation for the new Hermiston Community Corrections facility. The payable is before the Board for approval due to the amount. This will be reimbursed by Community Corrections. **Commissioner Shafer moved to approve payable as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**

11. Maintenance Payable - Electric – Presented by Mark Tanner, Umatilla County Maintenance Manager. Approval is sought for the payable to Double S Electric, Inc in the amount of \$6,832.93. for electrical materials for the new Hermiston Community Corrections facility. The payable is before the Board for approval due to the amount. This is for the interior and exterior lighting. This will be reimbursed by Community Corrections. **Commissioner Shafer moved to approve payable as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**

12. Maintenance Payable – Chiller – Presented by Mark Tanner, Umatilla County Maintenance Manager. Approval is sought for the payable to HMS Commercial Services Inc. in the amount of \$6,614.00for courthouse chiller repairs. The payable is before the Board for approval due to the amount. Chair Dorran asked why isn’t this under warranty? Mr. Tanner responded that the company that originally installed this is no longer in business. Commissioner Shafer asked if it was an installation issue? Mr. Tanner said that HMS has done repairs since Mechanical Heating installed it. HMS did the chiller at Stafford Hansell. Commissioner Timmons shared that she had a conversation with Mr. Tanner about the whole background of the chiller and how all the parts came together and that is was at no fault to the maintenance department. Mr. Tanner added that when the bid was awarded to the company in between the time it was awarded and the time they started the project, the company spilt, the portion that did the bidding left and went elsewhere. The remaining company followed through with awarded bid and installation, end of summer it was installed and wasn’t really able to test it. The second year there was some issues and they came back and fixed it, thought we were good to go. It wasn’t but decided to complete installation of the new air handlers first, it helped with some issues and think this is the last little bit of programming inside the chiller itself. Originally company is out of business. Chair Dorran asked if we tried to contact the equipment manufacturer? Mr. Tanner responded that when HMS came in they brought in the factory people and the factory people verified that it was installed correctly with the right equipment and they made some adjustments but it didn’t solve issues. Chair Dorran asked where are we now? Is HMS warranty things now? Mark shared that HMS warranties everything and there have been no shutdowns. **Commissioner Shafer moved to approve the payable as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**

13. Fair Tractor Sale - Presented by Doug Olsen, County Counsel. Approval is sought to approve the sale of fair tractor and implements to the City of Hermiston for \$25,000. The Fair Board has been in discussion with the City regarding the purchase of the fair tractor and implements. The sale will include the tractor, pallet forks, front loader bucket, arena drag, brush drager mower attachment, and ripper. The fair will be able to use the equipment as needed, with prior request, for no charge. The sale price of the equipment will be \$25,000, payable in two annual installments. We are selling this item due to not needing it and maintenance cost. **Commissioner Shafer moved to approve to the sale of fair tractor and implements to the City of Hermiston for \$25,000 . Seconded by Commissioner Timmons. Carried, 3-0.**
14. Property Sale - Presented by Doug Olsen, County Counsel. Approval is sought for the sale of property foreclosed on for delinquent property tax. The property consists of a number of tax lots of undivided interest. The property did not sell at the May 23, 2023 auction. A bid was recently received to purchase the interest from an owner of additional undivided interest in the property. The amount meets the minimum bid amount and is before the Board for approval. Nine different tax lots are included in the sale. Total amount is for \$13,242 for all of the interest in the different properties. **Commissioner Shafer moved to adopt Order No. BCC2023-030. Seconded by Commissioner Timmons. Carried, 3-0.**
15. Exempt Adjustments - Presented by Doug Olsen, County Counsel. COLA increase is proposed for Exempt and Administrative Salaries effective July 1, 2023 at the rate of 4%, which follows the highest COLA increase per CBA. **Commissioner Timmons moved to approve the setting the COLA increase for Exempt and Administrative Salary Schedule at 4%. Seconded by Commissioner Shafer. Carried, 3-0.**
16. HELP Grants - Presented by Chair Dorran. The Helix Enhancement Launch Program Board is recommending funding of two grants for the community benefit plan for 2023. The grants are before the Board for approval. **Commissioner Dorran moved to approve grants and adopt Order No. BCC2023-028. Seconded by Commissioner Timmons. Carried, 3-0.**
17. Vehicle Purchase - Presented by Doug Olsen, County Counsel. Authorization is sought to purchase up to 15 vehicles through fleet management program. The new vehicles would allow the county to update the fleet and replace those scheduled for sale. Funding would be through the Fleet Management fund. **Commissioner Shafer moved to approve the purchase of vehicles and authorize commissioner to sign documents with Enterprise Fleet Management. Seconded by Commissioner Timmons. Carried, 3-0.**
18. Supplemental Budgets - Chair Dorran opened the public hearing at 10:00 a.m. The staff report was presented by Robert Pahl, Chief Financial Officer. There were one supplemental budgets, Budget Order number 2023-140, (Subcontracted Services Program) requires increase in State Revenue of \$200,000 and an increase in Materials & Services of \$200,000. Chair Dorran asked for public comments or questions. There were none. Chair Dorran closed the public hearing at 10:01 a.m. Deliberations. None.

In the matter approving Supplemental Budgets pursuant to ORS 294.471 for FY ending 6/30/23:

Commissioner Shafer moved to adopt Budget Order No. 2023-140 (Program 5497– Subcontracted Services Program) Seconded by Commissioner Timmons. Carried, 3-0.

19. Budget Transfers - Presented by Robert Pahl, Chief Financial Officer. There are fourteen budget transfers orders before the Board for consideration. Budget Order number 2023-136 (Victims Conference Program) requires an increases in Materials & Services of \$10,000 and decrease in Contingency of \$10,000. Budget Order number 2023-137 (Cultural Specific Grant Program) requires an decrease in Personnel Services of \$10,000 and an increase in Materials & Services of \$10,000. Budget Order number of 2023-138 (Victim Witness Program) requires an increase in Materials & Services of \$10,000 and a decrease in Contingency of \$10,000. Budget Order number of 2023-139 (Road Improvements Program) requires an increase in Materials and Services of \$90,000 and a decrease in Contingency of \$90,000. Budget Order number of 2023-141 (Capital Purchases Management) requires an increase in Materials and Services of \$25,000 and a decrease in Contingency of \$25,000. Budget Order number of 2023-142 (RAAP) requires an decrease in Personnel Services of \$500, and an increase in Materials & Services of \$500. Budget Order number of 2023-143 (Public Land Corner Preservation Program) requires an increase in Materials and Services of \$20,000 and a decrease in Contingency of \$20,000. Budget Order number of 2023-144 (Community Services Development Program) requires an increase in Materials and Services of \$10,000 and a decrease in Contingency of \$10,000. Budget Order number of 2023-145 (CARE Program) requires an increase in Materials & Services of \$15,000 and a decrease in Contingency of \$15,000. Budget Order number of 2023-146 (Wellness Hubs Program) requires an increase in Materials & Services of \$20,000 and a decrease in Contingency of \$20,000. Budget Order number of 2023-147 (Finance Program) requires an increase in Materials & Services of \$5,000 and a decrease in Contingency of \$5,000. Budget Order number of 2023-148 (Computer Information Services Program) requires an increase in Materials & Services of \$10,000 and a decrease in Contingency of \$10,000. Budget Order number of 2023-149 (Criminal Program) requires an increase in Materials & Services of \$75,000 and a decrease in Contingency of \$75,000. Budget Order number of 2023-150 (BMIP Sheriff Special Program) requires an increase in Materials & Services of \$3,000 and a decrease in Contingency of \$3,000.

Commissioner Timmons moved to adopt Budget Order No. 2023-136 (Program 2052 – Victim Conference). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-137 (Program 2051 – Cultural Specific Grant Program). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-138 (Program 2050 –Victim Witness Program). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-139 (Program 4531 – Road Improvement). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-141 (Program 9077 – Capital Purchases). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-142 (Program 2651 –RAAP Program). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-143 (Program 4521 –Public Land Corner Preservation). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-144 (Program 5260 – Community Services Development). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-145 (Program 5254 –CARE Program). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-146 (Program 5640 – Wellness Hub Program). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-147 (Program 2517 – Finance). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Timmons moved to adopt Budget Order No. 2023-148 (Program 3522 – Computer Information Services). Seconded by Commissioner Shafer. Carried, 3-0

Commissioner Timmons moved to adopt Budget Order No. 2023-149 (Program 1560 – Criminal Division). Seconded by Commissioner Shafer. Carried, 3-0
Commissioner Timmons moved to adopt Budget Order No. 2023-150 (Program 9056 –BMIP Sheriff Special Program). Seconded by Commissioner Shafer. Carried, 3-0

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorrان: None

Commissioner Timmons: None

Meeting adjourned by Chair Dorrان at 10:08 a.m.

Lori Smith

Executive Secretary – Board of Commissioners