

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only

( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen  
County Counsel

SUBJECT: Maintenance Payable

Background: Approval is sought for payment for purchase of polycarbonate. The payable is before the Board for approval due to the amount.	Requested Action: Approve payable to Professional Places in the amount of \$10,506.89
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ATTACHMENTS: Payable

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Mark Tanner

Needed at Meeting:

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Scheduled for meeting on: April 5, 2023

Action taken:





Home | My Account | Track Shipment | Contact Us | Shop Materials

### Remit To

Professional Plastics  
Dept. LA 23218,  
Pasadena, CA 91185-3218

TF: 800-616-7236  
PF: 503-612-1661  
FX: 503-612-1771

Email: credit@proplas.com  
Terms & Conditions

### Sold To

UMATILLA COUNTY  
4700 NW PIONEER PLACE  
PENDLETON, OR  
97801

### Ship To

UMATILLA COUNTY  
4700 NW PIONEER PLACE  
PENDLETON, OR  
97801

### Invoice# BH1065261

Invoice Date 03/23/2023  
Invoice Terms 1% 10, NET 30 DAYS  
Pk/Slip, SO# BH1065639  
Salesperson Richard Andrus  
Customer BH-H5994  
Customer PO# VERBAL BRANDON

Material (US\$)	10,284.80
Misc Chg (US\$)	0.00
Frt/S&H (US\$)	222.09
Tax (US\$)	0.00
<b>GRAND TOTAL (US\$)</b>	<b>10,506.89</b>

WH	QUANTITY		B/O	ITEM NUMBER	DESCRIPTION	LINE	SHIP DATE	UOM	UNIT PRICE	AMOUNT
	ORDERED	SHIPPED								
BH0001	2.000	2.000	0.000	SPCCGCL.500X48.000X96.000	.500 X 48.000 X 96.000 CLEAR CONTAINMENT GRADE POLYCARBONATE		03/24/2023	EA	2,128.00	4,256.00
BH0001	2.000	2.000	0.000	SPCCGCL.750X48.000X96.000	.750 X 48.000 X 96.000 CLEAR CONTAINMENT GRADE POLYCARBONATE 1 Pallet Diamond Line 3/24/2023 PRO FRTPOP-411455013 -- 695 lb		03/24/2023	EA	3,014.40	6,028.80

Ship Date	F.O.B.	Shipping Method	Frt Acct#	Freight Terms	Web Order#
03/23/2023	Ship Point	LTL		Prepaid & Add	
Additional Instructions					
BEST WAY					

Building Code 3  
Object Code 53400  
Remodel Dept \_\_\_\_\_  
Approved MT



Janelle Snoderly <janelle.snoderly@umatillacounty.gov>

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## Professional Plastics

2 messages

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**Marie Simonis** <marie.simonis@umatillacounty.gov>

Tue, Mar 28, 2023 at 11:11 AM

To: Mark Tanner <mark.tanner@umatillacounty.gov>

Cc: Robert Pahl <robert.pahl@umatillacounty.gov>, Savannah Lane <savannah.lane@umatillacounty.gov>, Finance <finance@umatillacounty.gov>

Mark,

On the Professional Plastics payable:

1. Due to the amount, it should have had BCC approval prior to ordering. We'll send it on to Doug.
2. I know Brandon ordered it, but did you approve it? What is your procedure for these types of purchases?
3. Per Robert, is this the only vendor who supplies this type of material? Are there quotes?

Thanks,

--  
Marie Jones Simonis

Asst Director Budget & Finance



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**Mark Tanner** <mark.tanner@umatillacounty.gov>

Tue, Mar 28, 2023 at 11:23 AM

To: Marie Simonis <marie.simonis@umatillacounty.gov>

Cc: Robert Pahl <robert.pahl@umatillacounty.gov>, Savannah Lane <savannah.lane@umatillacounty.gov>, Finance <finance@umatillacounty.gov>

Normally we don't order this much but are supplies we're depleted and with the remodel we were waiting to order also the price has gone up dramatically this is the lowest price we can find .