

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: Maintenance Payable – Chiller Repair

<p>Background: Approval is sought for a payable for courthouse chiller repairs. The payable is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payable to HMS Commercial Service, Inc. in the amount of \$6,614.00</p>
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ATTACHMENTS: Payable

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:
Mark Tanner

Needed at Meeting:

Scheduled for meeting on: June 21, 2023

Action taken:

Invoice

HMS COMMERCIAL SERVICE, INC.

4103 SE International Way
Suite 300
Milwaukie OR 97222
503-220-0394 FAX: 503-841-6245

Account # 100499

Invoice # 323491
Date: 5/31/2023
Page # 1 of 1

UMATILLA COUNTY COURTHOUSE
216 SE FOURTH STREET
PENDLETON OR 97801

Service At:
UMATILLA COUNTY COURTHOUSE
216 SE FOURTH STREET
PENDLETON OR 97801

Service Date 5/22/2023 PO # Job # 261896 Contract # Claim #

5/23/23 - chiller was off by remote when I arrived. Manual put unit in test run. Everything started. Pressure and temperatures normal. Water flow good. Checked main controller. Noticed set-points were overwritten. Had controls tech VPN into controls. Boiler and chiller needed to be set back to auto. Chiller ambient temp starting set point was 40 degrees. Adjusted to 60 degrees. This was causing the chiller to run when it was too low of temperature. Which lead to low suction pressure alarm. Everything ran good once controls were in auto.
Also installed drain pan on evaporator in basement. Checked in and out mark.

Description Of Service	Quantity	Unit Price	Extended Price	Tax
LABOR	28	\$205.00	\$5,740.00	
SHEET METAL, FITTINGS & PIPING	1	\$674.00	\$674.00	
TRUCK CHARGE	1	\$200.00	\$200.00	
		Total	\$6,614.00	

Building Code 1
Object Code 53400
Remodel Dept _____
Approved MT

Terms: Due 6/30/2023

Please pay from this Invoice

Please Detach and Return with Remittance

Check Enclosed []	Method of Payment
Master Card [] Visa [] AmExp [] Discover []	
Acct # _____	Exp Date _____
Name on Card _____	
Signature _____	

Invoice # 323491
Date : 5/31/2023
Account # 100499

UMATILLA COUNTY COURTHOUSE

Remit To:
HMS COMMERCIAL SERVICE, INC.
P.O. BOX 50245
Bellevue WA 98015

Amount Due **\$6,614.00**

Amount Paid