

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only

( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen  
County Counsel

SUBJECT: Fair Payable – Bleachers Rentals

<p>Background: Approval is sought for payment for bleacher rental for the 2024 fair. The payable is before the Board due to the amount.</p>	<p>Requested Action: Approve payable to EOTEC in the amount of \$6,553.20</p>
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ATTACHMENTS: Payable

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:

Needed at Meeting:

\*\*\*\*\*


Scheduled for meeting on: September 18, 2024

Action taken:

# UMATILLA COUNTY PAYMENT REQUEST

PEID - AC	7383-01
NAME	EOTEC
ADDRESS	1705 E Airport Rd
ADDRESS	
CITY, STATE, ZIP	Hermiston, OR 97838

## AUTHORIZATION-APPROVAL

DEPARTMENT	SIGNATURE	DATE PAID
EXEC ASST		
BOARD	DATE - ATTACH APPROVAL	CHECK NUMBER
SUBMITTED	9/3/2024	

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$ 6,050.00	40420-540004	2024 Bleacher Rental 1100 Seats	2024BLEACHERS	\$6,050.00	08/29/24	
\$ 503.20	40420-520008	Garbage Bags x 20 cases	2024HIDSUPPLY	\$503.20	08/29/24	

\$ 6,553.20 PAGE TOTAL: Office Use: Pretravel Auth rec: \_\_\_\_\_ Contract Reviewed: \_\_\_\_\_ Routine: \_\_\_\_\_  
 \$ 6,553.20 GRAND TOTAL: Office Use: Tax ID Reviewed: \_\_\_\_\_ Quotes: \_\_\_\_\_ Bids: \_\_\_\_\_



# INVOICE

**Eastern Oregon Trade and Event Center**  
541.289.9800  
1705 E Airport Rd.  
Hermiston, OR 97838

**Date: 8/29/2024**

**TO: Umatilla County Fair**

**Description: Bleachers**  
**1100 Seats**  
**\$5.50 a seat**

**Price: \$6050.00**  
**Total: \$6050.00**

Make all checks payable to Eastern Oregon Trade and Event Center

*Thank you for your business!*



# INVOICE

**Eastern Oregon Trade and Event Center**  
541.289.9800  
1705 E Airport Rd.  
Hermiston, OR 97838

**Date: 8/29/2024**

**TO: Umatilla County Fair**

**Description: Garbage bags**

**Price: \$503.20**  
**Total: \$503.20**

Make all checks payable to Eastern Oregon Trade and Event Center

*Thank you for your business!*



Formerly Home Depot Pro Institutional

- My Account Number 730030
- Currently Shopping As 730030 - EASTERN OREGON TRADE&EVENT CEN
- Current Ship-To Address EASTERN OREGON TRADE&EVENT CEN 1705 E AIRPORT RD HERMISTON, OR 97838

- [Home](#)
- [Account](#)
- [Invoice History](#)
- [Invoice Detail](#)

### Invoice Detail

Customer ID: 730030  
 Invoice Number: 818768608  
 Invoice Date: 8/8/2024  
 Order Number: 57734051  
 Purchase Order:

[Back to Order History](#) [Save as PDF](#) [Print this page](#)


#### Shipped To:

EASTERN OREGON TRADE&EVENT CEN  
 1705 E AIRPORT RD  
 HERMISTON, OR 97838

## Invoice Total \$503.20

#### HD Supply Notes:

Delivery information for this invoice may be found at: [www.HomeDepotPro.com/Institutional](http://www.HomeDepotPro.com/Institutional)

Description   Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
 RENOWN LNR 40X46 1.5MIL BLK <u>REN64516-CA</u>	20	20	\$25.16	\$503.20

Subtotal \$503.20  
 Shipping & Handling \$0.00  
 Tax \$0.00  
 Web Discount -\$0.00  
 Invoice Total \$503.20