

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

(X) Action

FROM (DEPT/ DIVISION): Fair

SUBJECT: Fair Printer Purchase Authorization

Background:	Requested Action:
<p>The Fair has requested that a printer be purchased. Three quotes were obtained and the preferred bidder is Copier's Northwest. Cost per page is \$0.01 per copy for Black and White copies/prints and \$0.08 per copy for Color copies/prints.</p>	<p>Approve purchase for a printer from Copiers Northwest for \$6,072.00.</p>

ATTACHMENTS : Bid Sheet, Quote Documentation

*****For Internal Use Only*****

Checkoffs:

() Dept. Head (copy)

To be notified of Meeting: Beth Wheeler

() Human Resources (copy)

() Budget (copy)

(X) Legal (copy)

Needed at Meeting: Beth Wheeler

() (Other - List:)

Scheduled for meeting on: January 14, 2026

Action taken:

Follow-up:

Three-Bid Comparison Form for Purchase

Purchase Information

Item: Copy Machine
Location: Umatilla County Fair Office
Description: Canon imageRunner C3930i
Deadline for Purchase:
Bid Submission Deadline:

Vendor Information

Details	Bidder 1	Bidder 2	Bidder 3
Company Name	Copiers Northwest	Pacific Office Automation	Cannon Solutions America
Contact Person	Jordan Lloyd	James Freeman	Brian Kaner
Phone Number	509.440.1759	509.378.2333	509.591.1108
Email Address	jlloyd@copiersnw.co	james.freeman@pacificoffice.com	dopringle@cusa.canon.com

Bid Details

Criteria	Bidder 1	Bidder 2	Bidder 3
Total Bid Amount	\$6,072.00	\$5,595.20 + tax	\$7,989.22 + tax
Labor Costs	N/A	N/A	N/A
Material Costs	B/W \$0.01	B/W \$0.005	B/W \$0.0082
	Color \$0.08	Color \$0.042	Color \$0.04810
Equipment Costs	N/A	Addtn'l accessories \$873-\$2139	N/A
Timeline (Start-End)	Within 1 month	Within 1 month	Within 1 month
Payment Schedule	Net 30	Net 30	Net 30
Warranty/Guarantees	Non listed	Non listed	Non listed
Insurance Coverage	N/A	N/A	N/A
Additional Notes			

Evaluation

Lowest Bidder: Bidder #2
Preferred Bidder: Bidder #1
Reason for Selection: Has established relationship with the county and rates are locked in for 5 years.

Signature Beth Wheeler
Name: Fair Coordinator
Title: 1-5-2026
Date:

Option One: **NEW Canon imageRUNNER C3930i**

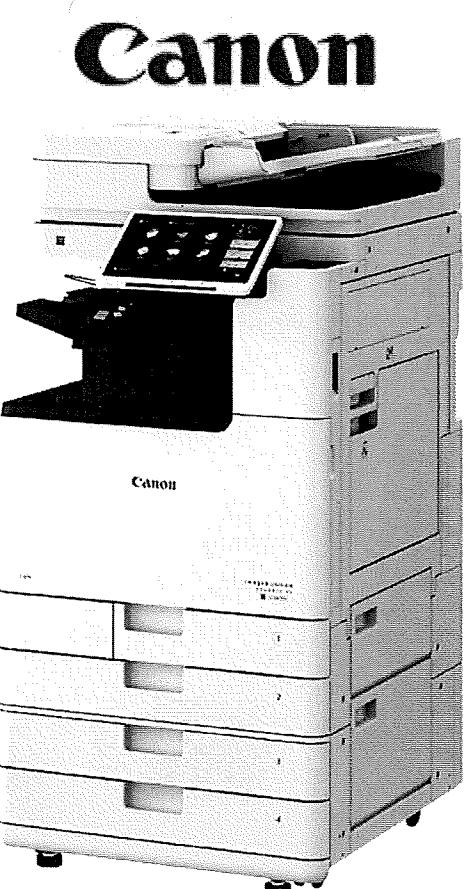
Location: **Umatilla County Fair Office**

(Includes 1 – 30 PPM MFP, Fax, Wifi Compatible, 4 Paper Drawers, Inner Stapling Unit with 2/3 Hole Punch, Single Pass ADF)

Purchase option: **\$6,072.00**
Including service, parts, labor, and toner

Cost per Copy Mono: **\$0.01**
Cost per Copy Color: **\$0.08**

(**Rates are locked for 5 years per NASPO Agreement**)



Umatilla County Fair

Proposed Solution #1: Canon DX C5840i (40ppm B/W and Color)

- Purchase Price: \$5,595.20 plus tax

Proposed Solution #2: Canon DX C5850i (50ppm B/W and Color)

- Purchase Price: \$6,791.15 plus tax

Optional Accessories:

- 2 additional paper tray cassette: \$873.00
- Single large capacity paper cassette: \$1,076.00
- Inner finisher: \$873.00
- External staple finisher: \$2,139.00

Machine Capabilities:

- Copy, print and scan capabilities
- 220 sheet single pass document feeder
- 2 x 550 sheet paper trays (up to 12 x 18)
- Fax board

Service Pricing:

- B/W images billed at .005
- Color images billed at .042
- All parts, labor, toner and supplies (except paper) included.

***Delivery, connected install and training included.**

***State of OR NASPO contract #9489.**

Details



Canon U.S.A., Inc. ("CUSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Purchase and Maintenance Schedule (SER-500)

Page 1 of 1

Customer: [REDACTED]		Salesperson: Brian Kaner						
Agreement #: MA34850		Order Date: 11/17/25						
Transaction Description		Equipment Maintenance Information						
Purchase (see information below)		Maintenance elected for all Equipment						
Amounts Due (*Plus Applicable Taxes)		Maint Base charge invoiced Monthly by CUSA						
Subtotal \$7,989.22		Excess Per Image Charge invoiced Monthly by CUSA						
Delivery/Install		Per Unit Coverage Plan						
Sales Tax TBD at invoicing		Fixed Price Plan						
Total \$7,989.22		Other Transaction Details						
Deposit		OC: UNIV OF CA AGREEMENT 2020002755						
Balance Due		\$0.00						
Rider A applies (Maintenance for Office Equip/Cut Sheet Production)		Excess Per Image Maint Charge(s)						
Maint Base Charge Section A \$0.00		B&W: \$0.00820 Color: \$0.04810						
Maint Initial Term 63		B&W: 00 Color: 00						
Listed Items Description		Qty	Unit Price	Total	Ship To & Maintenance Billing Information			
6377C002	IMAGEFORCE C5140	1	Included	Included	Shipping [REDACTED]	Delivery Date:		
6596C002	CASSETTE FEEDING UNIT-AY1	1	Included	Included	Address 2:			
6602C002	INNER FINISHER-N1	1	Included	Included	City: UMATILLA	County: UMATILLA		
3998C007	SUPER G3 FAX BOARD AX2	1	Included	Included	State: OR Zip: 97882-9509			
4731V446	IMAGEFORCE C5100 SERIES INSTALL PAK	1	Included	Included	Primary Customer Contact:			
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	Phone #:	Email:		
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	Meter Contact:			
					Phone #:	Email:		
					IT Contact:			
					Phone #:	Email:		
					Billing:			
					Address 2:			
					City:	County:		
					Billing Contact:	State: Zip:		
					Phone #:	Email:		
					Elevator: No	Loading Dock: No	# of Steps: 0	Hrs of Operation: 9-5
					Consumables: Toner Only (excludes clear)			Auto-Toner Fulfilment**
					Meter Method: Remote Reporting Agent			Corporate Advantage
Other Invoicing Requirements					FOR CUSA USE ONLY:			
Equipment Billing Entity: Canon U.S.A., Inc.					Config: A 57563027			

THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND APPLICABLE RIDERS ("AGREEMENT"). BY YOUR SIGNATURE BELOW, CUSTOMER AGREES TO PURCHASE OR LEASE THE LISTED ITEMS, AND/OR MAINTENANCE SERVICES AND SUPPORT, AS SPECIFIED, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT MK1USA.CANON.COM/CUSTOMERDOCUMENTS AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.

Customer Authorized Signature:

Printed Name:

Title:

Date:

SER-500 Purchase Maint Agreement January 2025

**Requires Remote Reporting Agent

Canon

CANON SOLUTIONS AMERICA