

( ) Discussion only

( X ) Action

FROM (DEPT/ DIVISION): Fair

**SUBJECT:** Fair Printer Purchase Authorization

<p>Background:</p> <p>The Fair has requested that a printer be purchased. Three quotes were obtained and the preferred bidder is Copier's Northwest. Cost per page is \$0.01 per copy for Black and White copies/prints and \$0.08 per copy for Color copies/prints.</p>	<p>Requested Action:</p> <p>Approve purchase for a printer from Copiers Northwest for \$6,072.00.</p>
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ATTACHMENTS : Bid Sheet, Quote Documentation

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

( ) Dept. Head (copy)

To be notified of Meeting: Beth Wheeler

( ) Human Resources (copy)

( ) Budget (copy)

( X ) Legal (copy)

Needed at Meeting: Beth Wheeler

( ) (Other - List:)

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Scheduled for meeting on: January 14, 2026

Action taken:

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Follow-up:

## Three-Bid Comparison Form for Purchase

### Purchase Information

Item: Copy Machine  
Location: Umatilla County Fair Office  
Description: Canon imageRunner C3930i  
Deadline for Purchase:  
Bid Submission Deadline:

### Vendor Information

Details	Bidder 1	Bidder 2	Bidder 3
Company Name	Copiers Northwest	Pacific Office Automation	Cannon Solutions America
Contact Person	Jordan Lloyd	James Freeman	Brian Kaner
Phone Number	509.440.1759	509.378.2333	509.591.1108
Email Address	<a href="mailto:jlloyd@copiersnw.co">jlloyd@copiersnw.co</a>	<a href="mailto:james.freeman@pacificoffice.com">james.freeman@pacificoffice.com</a>	<a href="mailto:dopringle@cusa.canon.com">dopringle@cusa.canon.com</a>

### Bid Details

Criteria	Bidder 1	Bidder 2	Bidder 3
Total Bid Amount	\$6,072.00	\$5,595.20 + tax	\$7,989.22 + tax
Labor Costs	N/A	N/A	N/A
Material Costs	B/W \$0.01 Color \$0.08	B/W \$0.005 Color \$0.042	B/W \$0.0082 Color \$0.04810
Equipment Costs	N/A	Addn'l accessories \$873-\$2139	N/A
Timeline (Start-End)	Within 1 month	Within 1 month	Within 1 month
Payment Schedule	Net 30	Net 30	Net 30
Warranty/Guarantees	Non listed	Non listed	Non listed
Insurance Coverage	N/A	N/A	N/A
Additional Notes			

### Evaluation

Lowest Bidder: Bidder #2  
Preferred Bidder: Bidder #1  
Reason for Selection: Has established relationship with the county and rates are locked in for 5 years.

Signature: Beth Wheeler  
Name: Fair Coordinator  
Title: 1-5-2016  
Date: \_\_\_\_\_





**PACIFIC OFFICE AUTOMATION**  
— PROBLEM SOLVED —

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## Umatilla County Fair

### **Proposed Solution #1:** Canon DX C5840i (40ppm B/W and Color)

- Purchase Price: \$5,595.20 plus tax

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### **Proposed Solution #2:** Canon DX C5850i (50ppm B/W and Color)

- Purchase Price: \$6,791.15 plus tax

### **Optional Accessories:**

- 2 additional paper tray cassette: \$873.00
- Single large capacity paper cassette: \$1,076.00
- Inner finisher: \$873.00
- External staple finisher: \$2,139.00

### **Machine Capabilities:**

- Copy, print and scan capabilities
- 220 sheet single pass document feeder
- 2 x 550 sheet paper trays (up to 12 x 18)
- Fax board

### **Service Pricing:**

- B/W images billed at .005
- Color images billed at .042
- All parts, labor, toner and supplies (except paper) included.

**\*Delivery, connected install and training included.**

**\*State of OR NASPO contract #9489.**

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