

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
() Action

FROM (DEPT/ DIVISION): Sheriff's Office

PROGRAM: Jail

SUBJECT: Secure Key Panel for Jail

<p>Background:</p> <ul style="list-style-type: none"> • During our recent Jail Inspection it was recommended that we acquire a more secure key system. • We researched available options and found that the Keytrack system was the only system that could accommodate the Folger keys we use throughout the jail and offers the security we need. • The Keytrack Key Management System is a solid steel design with solid steel fobs and locking cylinders. The system requires a PIN or fingerprint verified checkout that is date and time stamped with the officer's picture. The Keytrack system notifies supervisors if keys are not checked back in within a set time frame. It also limits key access through permissions setting preventing unauthorized access. • We obtained a quote from Keytrak for \$9,999.90, which includes a one-year warranty. There is no monthly or annual subscription required. 	<p>() ACTION REQUESTED: We respectfully request approval to move forward with the Keytrak purchase.</p>
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ATTACHMENTS: quote, documentation on system

Date: (1/29/25) Submitted By: Lt. Dustin Erickson

*****For Internal Use Only*****

Checkoffs:

- () Exec. Asst.
- (*KF*) Dept. Head (copy)
- () Human Resources (copy)
- () Budget (copy)
- () Fiscal
- () Legal (copy)
- () (Other - List:)

To be notified of Meeting:
Capt. Kenny Franks, Lt. Erickson, Lora Franks

Needed at Meeting:
Capt. Franks, Lt. Erickson

PLEASE RETURN THIS FORM AND ATTACHMENTS TO Executive Assistant

Scheduled for meeting on: February 2, 2025

Action taken:

Follow-up:



SCHEDULE A

Deal #: CROSSMIC010925120337 - 01

January 18, 2025 3:25 PM

ACCOUNT	CUSTOMER NAME	CUSTOMER ADDRESS
K61884	UMATILLA COUNTY SHERIFF'S OFFICE	4700 N W PIONEER PL PENDLETON, OR 97801

ACCOUNT	SHIP TO NAME
K61884	UMATILLA COUNTY SHERIFF'S OFFICE

QTY	GUARDIAN ITEMS
1	GUARDIAN EDGE VCP Guardian Edge VCP (Versatile Command Panel) Includes 15" Touch Screen, Fingerprint ID, USB Keyboard, Motion Sensing Security Camera, Mounting Kit, KeyTrak Edge Remote, Automated Report Generator, and Guardian Edge Software License.
1	24 LD KEY PNL, MTL DOOR, 24 KEY PKG (NEW INSTALL) Includes Solid Metal Door, Drywall Mounting Kit, 30 x 1.25 D Rings, and Crimping Tools.
1	FLEXNET (NEW INSTALL) Wireless device for communication between KeyTrak and WEB Plus. Must be set up on Customer's established wireless LAN.

Please make payment in U.S. Dollars only.
Prices are valid for 30 days after presentation.

Cash Price Excluding Taxes (Installation and Training Included)	\$9,520.23
Freight	\$479.67
Gross Amount Due	\$9,999.90

Customer's signature below represents Customer's acknowledgement that Customer has read and understood the terms and conditions located at www.keytrak.com/docs/abn45029 and Customer's agreement to be bound by the terms and conditions of the Agreement listed therein. The persons signing below on behalf of each party represent and warrant that they are duly authorized to execute this Schedule and bind their respective parties hereto and that no other signatures are required.

UMATILLA COUNTY SHERIFF'S OFFICE	KeyTrak, Inc.
BY: _____ SIGNATURE	BY: _____ SIGNATURE
_____ PRINTED NAME / TITLE	_____ PRINTED NAME / TITLE
DATE: _____	DATE: _____
_____ BILLING EMAIL ADDRESS	KeyTrak, Inc. 200 Quality Circle, College Station, TX 77845 Ph. 800-541-5033 Fax. 937-485-4040