

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

() Action

FROM (DEPT/ DIVISION): Sheriff's Office

PROGRAM: Criminal

SUBJECT: Over hire/Double Fill Position

<p>UCSO is respectfully requesting authorization to over hire a patrol position beginning January 2, 2024.</p> <p>Background:</p> <ul style="list-style-type: none"> • On July 1, 2023, we filled one of our open patrol positions. This employee intends to retire at the end of June 2024. • We have identified a viable candidate to fill this position. However, the candidate would be required to attend the academy. Additionally, we are unable to reserve a spot in the academy until the candidate is hired full time. We believe it will take 3 to 4 months to get a spot at the academy. • If we are able to hire the candidate now, we can begin the field training and prepare for DPSST, while the retiring employee is still working, and mitigate a gap in service. • It is believed this will have little General Fund impact. 	<p>() <u>ACTION REQUESTED:</u></p> <p>Authorize over hire/double fill in the patrol division of the Sheriff's Office, beginning January 2, 2024 through June 30, 2024</p>
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ATTACHMENTS:

Date: (12-01-23) Submitted By: (Sheriff Terry Rowan)

*****For Internal Use Only*****

Checkoffs:

- () Exec. Asst.
- () Dept. Head (copy)
- () Human Resources (copy)
- () Budget (copy)
- () Fiscal
- () Legal (copy)
- () (Other - List:

To be notified of Meeting:
Sheriff Terry Rowan, Capt. Wolverton

Needed at Meeting:
) Sheriff Terry Rowan, Capt. Wolverton

Scheduled for meeting on: December 20, 2023

Action taken:

Follow-up: