

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only  
(X) Action

FROM (DEPT/ DIVISION): Dan Lonai, Administrative Services

PROGRAM: Elections

SUBJECT: Election Payable - Envelopes

<p>Attached is a payable for ballot envelopes for the upcoming election. The invoice is \$10,899.00 which is over \$5,000, and requires Commissioner approval. This is a yearly routine expense for conducting an election, and has been budgeted.</p>	<p>( ) <u>ACTION REQUESTED:</u> Please approve and sign the attached payable to CENVEO in the amount of \$10,899.00.</p>
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ATTACHMENTS: Payable

Date: (3-13-2023) Submitted By: (Dan Lonai)

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Fiscal
- ( ) Legal (copy)
- ( ) (Other - List )

To be notified of Meeting:  
Needed at Meeting:

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Scheduled for meeting on: March 15, 2023

Action taken:

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Follow-up:



CENVEO

INVOICE # 111 - 500863

6520 S.190TH ST.SUITE 100  
 KENT, WA 980322169  
 800-347-6989

REMIT TO: CENVEO WORLDWIDE LIMITED

GST/HST: 72110 5914 RM0001  
 QST: 1226245801  
 BC: PST-1153-3075

PO BOX 74007456  
 Chicago, IL 60674-7456

Date: 3/07/23 Acct#: 6806

S O L D  T O	UMATILLA COUNTY DEPT. OF ADMINISTRATIVE SERVICES 216 SE 4TH STREET PENDLETON OR 97801	S H I P  T O	BEND MAILING FOR:UMATILLA COUNTY ELECTIONS 20901 COOLEY RD  BEND OR 97701
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TERMS	SALESPERSON	CUSTOMER PO NUMBER				SHIPPED VIA
NET 30	TAYLOR, DAN	KIM LINDELL	380170080			XPO
ORDER NUMBER	DATE SHIPPED	B/L NO	COL	PREPAID	PPD/CHG	F.O.B.
632962 - 01	3/03/23	714191		X		DEST

ITEM	QUANTITY SHIPPED	STOCK NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	100000	51	10 REG WEB 24 WHITE WOVE 10VBM-T QBRM RETURN EPS 1OZ VE FLEX 2C/OUT IN KENT NO WDW	72.66 M	7266.00
150000		ORDERED	SALES TAX AMOUNT	SALES TAX	.00
		ORDER TOTAL	7266.00	TOTAL	10899.00

TERMS AND CONDITIONS OF SALE  
 Cenveo.com/Company/Terms-And-Conditions  
 AT-

\*\* C \*\*

CENVEO

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Date: 3/07/23

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S O L D  T O	UMATILLA COUNTY DEPT. OF ADMINISTRATIVE SERVICES 216 SE 4TH STREET PENDLETON OR 97801	S H I P  T O	UMATILLA COUNTY ELECTIONS ATTN:KIM LINDELL, COUNTY CLERK 216 SE 4TH ST.  PENDLETON OR 97801

TERMS	SALESPERSON	CUSTOMER PO NUMBER				SHIPPED VIA
NET 30	TAYLOR, DAN	KIM LINDELL	380590450			XPO
ORDER NUMBER	DATE SHIPPED	B/L NO	COL	PREPAID	PPD/CHG	F.O.B.
632962 - 00	3/03/23	714190		X		DEST

ITEM	QUANTITY SHIPPED	STOCK NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	50000	51	10 REG WEB 24 WHITE WOVE 10VBM-T QBRM RETURN EPS 1OZ VE FLEX 2C/OUT IN KENT NO WDW	72.66 M	3633.00
150000		ORDERED		SALES TAX AMOUNT	
		ORDER TOTAL		3633.00	SALES TAX .00
TERMS AND CONDITIONS OF SALE					TOTAL
Cenveo.com/Company/Terms-And-Conditions					*NEXT PAGE*
AT-					