

AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only  
( X ) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Commute Authorization

<p>Background:</p> <p>The annual review and approval of employees allowed to commute in county owned vehicles is before the Board. This is for law enforcement employees. Several positions have been added this year.</p>	<p>Requested Action:</p> <p>Adopt Order No. BCC2023-002</p>
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ATTACHMENTS: Proposed Order

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Heard (copy)
- ( ) Human Resources (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:

Needed at Meeting:

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Scheduled for meeting on: January 3, 2023

Action taken:

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Follow-up:

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the Matter of Annual )  
Authorization for Use of ) Order No. BCC2023-002  
County Owned Vehicle to Commute )  
for Law Enforcement Purposes )

WHEREAS pursuant to Umatilla County Personnel Policy 4.15(B), certain law enforcement employees may use County owned vehicles to commute from home to the work station or work place;

WHEREAS the Umatilla County Sheriff and Community Justice Director have recommended to the Board of Commissioners those law enforcement employees to be allowed to commute in a County owned vehicle;

WHEREAS the Board is to authorize the use of the County owned vehicles for commuting purposes for the designated employees on an annual basis.

NOW THEREFORE, the Board of Commissioners orders that:

1. The Umatilla County Sheriff and the Community Justice Director have recommended to the Board of Commissioners the on-call positions for which the County requires the employees to commute in a County owned vehicle to assure that the employee can respond to emergencies while on an on-call basis.

2. Based on the recommendations of the Sheriff and Director, the following positions are authorized to use a County owned vehicle to commute from home to the work station or work place:

Umatilla County Sheriff;  
Umatilla County Undersheriff;  
Lieutenant, Criminal Division;  
Sergeants, Criminal Division;  
Deputies, Criminal Division;  
Deputy, Criminal Division, Drug task force, SRO, ATV and  
snowmobile patrol;  
Marine Deputies;  
Civil Deputy, Central/North;  
Jail Administrator;  
Administrative Sergeant;

Search and Rescue Sergeant/Coordinator.

3. This authorization is for the period January 1, 2023 to December 31, 2023.

4. The employee must comply with all other requirements of Umatilla County Personnel Policy 4.15, to maintain the validity of this authorization.

DATED this 4th day of January, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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Daniel N. Dorran, Chair

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John M. Shafer, Commissioner

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Celinda A. Timmons, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

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Records Officer